

Pursuant to the Law on Ratification of the Loan Agreement (IBRD Loan No. 9057-HR) between the Republic of Croatia and the International Bank for Reconstruction and Development for Justice for Business Project (OG IA No.: 3/2020), the Project Implementation Unit announces :

Republic of Croatia
Justice for Business Project
Loan No.: HR-9057

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR
CONSULTING SERVICES OF PROJECT MANAGER**

Proc. Ref.: JUST-B/5.1/CS/OP-1/2020/003

The Republic of Croatia has received financing from the World Bank toward the cost of the Justice for Business Project, and intends to apply part of the proceeds for consulting services of **Project Manager**.

The consulting services (“the Services”) include:

- a) organization and management of the PIU;
- b) overall coordination of activities as well as communication between stakeholders;
- c) carrying out Project activities in accordance with the Croatian legislation and the World Bank procedures, and according to Project documents approved by the Bank;
- d) implementing Project activities according to Project documentation in the best way possible to accomplish maximum benefit and positive impact for the Project Beneficiaries and final beneficiaries and ultimately the Croatian economy and society;
- e) reporting towards J4B Project Steering Committee and the Bank, as well as to other stakeholders in line with documents relevant for Project execution;
- f) monitoring performance of each component;
- g) preparing annual work plan and the necessary progress reports as required for the project;
- h) controlling day-to-day work related to project implementation, procurement, disbursement, auditing, reporting monitoring and evaluation;
- i) building support and obtaining assistance from other stakeholders;
- j) coordinating activities within the project and with other relevant activities of the MoJ, MoEEC, MoCPP, and other relevant stakeholders;
- k) supporting any committees, working groups or similar bodies established for the preparation, implementation and/or supervision of the loan projects and/or specific activities;

- l) interacting with the WB team on the above issues on behalf of the J4B project management team as necessary;
- m) develop reporting M&E framework regarding every component of the JUST –B Project in accordance with established results framework of the Project;
- n) design templates for periodical progress reports on progress updates for all involved stakeholders;
- o) develop M&E protocols for data collection during the project life cycle;
- p) support the progress reporting for the JUST-B project by providing inputs and guidance to the other PIU staff;
- q) evaluate the process of realization of ex-ante and ex-post surveys and provide guidance on how to resolve identified issues;
- r) provide training and support to the PIU and staff on how to use reporting templates, compiling of data and information gathered in accordance to the adopted M&E reporting framework and guidelines;
- s) providing M&E related inputs to PIU team for development of Project progress reports to be shared with World Bank Task Team.

The estimated time of implementation is until June 30, 2025.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:

Ministarstvo pravosuđa – Naslovnica / Istaknute teme / Projekt / Projekt učinkovitog pravosuđa za bolje poslovno okruženje (Zajam IBRD-9057) / Zahtjev za iskazivanje interesa za savjetničke usluge voditelja projekta, that is at: <https://pravosudje.gov.hr/UserDocsImages/22084>.

The **Ministry of Justice and Public Administration** now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The Consultant should have at least the following qualifications and experience:

- a) masters degree or equivalent in relevant field, such as public administration, law, economics, public policy;
- b) relevant experience and training in Investment Management and/or Project Management;
- c) minimum 8-12 years of general working experience;
- d) preferable with a minimum of 5 years of relevant experience with implementation of World Bank projects (including WB procurement) and/or other large internationally financed programs related to activities for improvement of business environment and justice sector development;
- e) experience and understanding of project management, financial management and analysis, business planning and project evaluation;
- f) understanding of World Bank procedures;

- g) excellent knowledge of spoken and written Croatian;
- h) excellent knowledge of spoken and written English; and
- i) excellent usage of PC (MS Office and Internet Software – must)

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant - IC selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 10am until 3pm.

Expressions of interest must be delivered in a written form, in English language, to the address below in person, or by mail, or by e-mail by **August 21, 2020 until 2 pm**.

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